

Bylaws of the European Chapter of the Special Interest Group on Operating Systems of the Association for Computing Machinery

As amended 24 October 2005

Article I: Name and Scope

1. This organization shall be called the European Chapter of the Association for Computing Machinery Special Interest Group on Operating Systems, also known as the European ACM SIGOPS or EuroSys. In these bylaws it is referred to as the Chapter; the Association for Computing Machinery is referred to as the ACM.
2. The scope of the Chapter is to support systems research and development carried out in Europe, to provide a European perspective on research and development results on the design, specification, realization, behavior, and use of computer systems. The term “computer systems” is interpreted broadly and includes systems architectures, operating systems, distributed systems, computer networks, middleware, embedded systems.
3. The Chapter will support activities complementary to SIGOPS, the ACM, and other ACM activities in Europe.

Article II: Purpose

1. The Chapter is organized and will be operated exclusively for educational and scientific purposes to promote the following:
 - a. To promote increased knowledge of and greater interest in the science, design, development and applications of modern computing in computer

- systems.
- b. A means of communication between persons having an interest in computing.
2. The activities of this Chapter will include the following:
 - a. Collecting and disseminating information through a website, or other publication.
 - b. Sponsoring meetings, discussion groups, and workshops.
 - c. Working with other ACM units on activities such as lectures, professional development seminars and technical briefings.
 3. The Chapter is chartered by the ACM. It is formed and will operate under the sponsorship of the ACM, the Membership Services Board, and the SIG Board.

Article III: Membership

1. Regular membership in the Chapter is open to all ACM members, SIGOPS members and non-members in Europe or who are European, upon request and payment of regular dues.
2. Student membership is open to all full-time students in Europe or who are European, upon request and payment of student dues. Student membership dues shall not exceed 75
3. Corporate membership is open to all companies, upon request and payment of corporate dues.
4. Voting members are regular members and student members.

Article IV: Officers

1. The officers of this Chapter shall be: Chair, Vice Chair, Secretary, and Treasurer. Other offices may also be established by decision of the election meeting.
2. All officers of the Chapter must be voting members of the ACM and members of the ACM SIGOPS.

3. The officers shall be elected by a plurality of the votes cast at the Election Meeting. The elected officers take office immediately and serve a two-year term.
4. No member may serve in the office of Chair or Vice Chair for more than four consecutive years.
5. If an officer resigns, or durably cannot fulfill his duties for medical or other force majeure reasons, the remaining Executive Council may co-opt a new officer to fill the vacancy. The new officer must be a voting member of the ACM and a member of the ACM SIGOPS. Thereafter the executive committee serves until the following 1 July, and elections must be held.

Article V: Duties of Officers

1. The Chair is the principal officer and is responsible for leading the Chapter and managing its activities in accordance with the policies and procedures of the ACM and these bylaws. The Chair shall preside at all meetings of the chapter and of its Executive Council.
 - a. With the advice of the Chapter's Executive Council, the Chair shall appoint all members of committees of this Chapter and all Committee Chairs.
2. The Vice Chair shall preside at meetings in the absence of the Chair, assist the Chair in the management of the Chapter, and perform other duties that may be assigned by the Chair.
3. The Secretary shall keep the minutes of all Chapter and Executive Council meetings. Other duties of the Secretary include:
 - a. Preparation of the bi-annual report for presentation at the election meeting.
 - b. Preparation of the Chapter's activity report and officer contact information, and submission of these to ACM Headquarters.
 - c. Submission of any proposed amendment to these bylaws to the Chair of the Membership Services Board. Proposed amendments must be approved before they can be submitted to the Chapter's membership for a vote.
 - d. Perform other duties as assigned by the Chair.
4. The Treasurer shall collect dues, pay all bills, and maintain the Chapter's financial records. Duties of the Treasurer shall also include:

- a. Preparation of the Chapter's bi-annual financial report for presentation to the Chapter at the bi-annual election meeting.
- b. Completion and submission of the financial report to ACM headquarters.
- c. Performance of other duties as assigned by the Chair

Article VI: Executive Council

1. The Executive Council shall consist of the Chapter officers, the immediate past Chair, and chairs of the Chapter's standing committees.
2. The term of the members of the Executive Council shall be coincident with the terms of the officers. They shall take office on 1 July and serve for two years.

Article VII: Standing Committees

1. The standing committees of the Chapter shall be Program and Publicity.
 - a. The Program Committee shall plan and make arrangements for the technical programs of the Chapter's meetings in accordance with the membership's interests and the aims of the Chapter as set forth in Article II.
 - b. The Publicity Committee shall maintain a mailing list and publish and distribute all notices and publicity for and to the members of the Chapter.

Article VIII: Temporary Committees

With the advice of the Chapter's Executive Council, the Chair may appoint such temporary committees as appropriate.

1. A Nominating Committee, consisting of at least the Past Chair and two voting members of the Chapter, not being members of the Executive Council, shall be appointed by the Chapter Chair at least two months prior to the Election Meeting. The Past Chair chairs the Nominating Committee.
2. An Audit Committee shall be appointed by the Chapter Chair at the close of the fiscal year to assure the accuracy of the accounting of the Chapters funds

for the year. This Committee should also verify the accuracy of the Financial Report prepared by the Treasurer for submission to ACM headquarters.

Article IX: Meetings

1. Meetings shall be held as planned by the Program Committee. The Chapter shall hold meetings only in places that are open and accessible to all members of the Association.
2. The Election Meeting should be held at the last meeting of the term, at a date defined by the Nominating Committee. At this meeting, the Secretary and Treasurer each shall present the required reports. Also the election of officers shall be held.
3. Written or email notices of all meetings shall be distributed to all members at least one week prior to any meeting.

Article X: Disbursements and Dues

1. Disbursements from the Treasury for Chapter expenditures shall be made by the Treasurer with authorization of the Executive Council and shall be included in the minutes of its meetings.
2. Dues shall be fixed annually by the Executive Council.

Article XI: Amendment and Voting Procedures

1. All proposed changes to these Chapter Bylaws shall be approved by the ACM Chief Operating Officer.
2. No official business of the Chapter shall be conducted unless a quorum is present. A quorum of the Chapter shall be defined as 25% percent of the voting membership of the Chapter or at least 20 voting members, whichever is greater.
3. Voting procedures will be defined by the Nominating Committee and shall allow e-mail and postal ballots.

4. Officers will be elected by a plurality of votes cast. The number of members present at the election meeting, plus the number of e-mail or postal ballots, must be sufficient to constitute a quorum.

Article XII: Dissolution of the Chapter

1. Dissolution of this Chapter by consent of the members shall consist of unanimous agreement of all its officers together with a majority vote at a meeting which has been publicized in advance to all members of the Chapter for the purpose of taking this vote.
2. Should this Chapter be dissolved, its assets and liabilities shall be transferred to ACM and shall be supervised by ACM's Finance Director.